

PHLEBOTOMY EDUCATION PROGRAM
Saint Luke's Hospital
Reference Form

To Be Completed By Applicant

Name _____

(Optional) I hereby waive my right to review this reference. Signature _____

To Be Completed By Individual Providing Reference

The above individual is applying for admission to the Phlebotomy Education Program at Saint Luke's Hospital. Your assistance is requested to supply the Admissions Committee with information that will be used to determine the applicant's qualifications.

Please note:

- Interview of this applicant will depend upon careful consideration of all qualifications. Please forward this reference **within three days** to:

Phlebotomy Education Program
 Saint Luke's Hospital-Laboratory
 4401 Wornall Road
 Kansas City, MO 64111
 FAX: 816.932.0211

- Federal legislation requires that the applicant may have access to this information unless waived. Note above for applicant signature.

Directions: Check the box that is most descriptive of the frequency with which the applicant evidences this behavior. Check N/A if you have not had the opportunity to observe the described behavior. Comments are appreciated.

BEHAVIOR	N/A	1 Never	2	3	4	5 Always
Interpersonal regard Exhibits caring behavior toward others. Recognizes worth of other individuals.						
Dependability Attendance is a high priority, including arriving on time.						
Initiative Self-directed. Demonstrates ability to work toward goals.						
Integrity Exhibits maturity. Responds appropriately to stressful situations.						
Reliability Responsible in carrying out assignments.						
Attitude Demonstrates a positive approach and enthusiasm.						
Flexibility Open to change and implementation of new ideas.						
Communication Expresses self well. Exhibits clear thinking.						
Teamwork Works effectively with peers. Works effectively with superiors.						
Problem solving Demonstrates ability to make observations and draw inferences. Attention to detail.						
Comments						

Name _____ Company _____ Title _____

Address _____ Phone _____

Relationship to applicant _____

I have known applicant for _____ Signature _____

Thank you!